

# JULIAN GRAY ASSOCIATES

CERTIFIED ELDER LAW

AVOID MISTAKES. PROTECT ASSETS.

## ELDERCARE PLANNING WORKSHEET

(PLEASE COMPLETE THIS PACKET IN INK)

*This information packet must be returned to us at least three days prior to your meeting* (this will ensure we have enough time to understand the specifics of your situation before our meeting). If you need assistance completing the information, call our office (412.269.9000) and we will help you.

DON'T WORRY ABOUT TOTAL ACCURACY – JUST DO THE BEST YOU CAN

WE LOOK FORWARD TO SEEING YOU!!!

**ALL INFORMATION PROVIDED IS STRICTLY CONFIDENTIAL**

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### **Moon Township Office**

1187 Thorn Run Road Ext., Suite 400  
Moon Township, PA 15108  
Phone: 412-269-9000

### **South Hills Office**

2535 Washington Road, Suite 1111  
Pittsburgh, PA 15241  
Phone: 412-833-4400

[www.GrayElderLaw.com](http://www.GrayElderLaw.com)  
Fax: 412.269.9003

**ELDER CARE PLANNING QUESTIONNAIRE  
(MARRIED)**

**PLEASE BE AWARE** no attorney client relationship has been formed by completing or not completing this questionnaire. If we do not receive your completed questionnaire within **thirty (30) days** from the date of receipt, we will close your file and Julian Gray Associates will take no further action on this matter.

Today's Date \_\_\_\_\_

**This form is extremely important. Your accuracy and completeness in responding will help us to assess your situation. Bring this information with you to the appointment.**

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**A. PERSONAL DATA**

<b>(Husband)</b>	<b>(Wife)</b>
Full Name _____	Full Name _____
Street Address _____	
City _____	County: _____ State _____ Zip _____
Telephone Number: _____	Email _____

<b>(Husband)</b>	<b>(Wife)</b>
Birth Date _____	Birth Date _____
Social Security No. _____	Social Security No. _____
U.S. Citizen?    Yes <input type="checkbox"/> No <input type="checkbox"/>	U.S. Citizen?    Yes <input type="checkbox"/> No <input type="checkbox"/>
Veteran?            Yes <input type="checkbox"/> No <input type="checkbox"/>	Veteran?            Yes <input type="checkbox"/> No <input type="checkbox"/>
Date of Discharge: _____	Date of Discharge: _____

*\*If available, please return a copy of military discharge papers with this questionnaire.*

**B. MEDICAL DATA**  
**1. HEALTH**

Name of Ill Spouse \_\_\_\_\_

Diagnosis \_\_\_\_\_

Prognosis \_\_\_\_\_                      Course of Treatment \_\_\_\_\_

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FOR FIRM USE ONLY:

HLE		
WLE		
CLR	CAV	FMV
RE#2		
CASE TYPE		
AF		

**If Ill Spouse has already entered an assisted living facility or nursing home, please indicate the date first entered on a continuous basis**

Date Entered: \_\_\_\_\_

\*Please indicate Assisted Living or Skilled Nursing Facility

Name of Facility: \_\_\_\_\_

Facility Address: \_\_\_\_\_

City \_\_\_\_\_ County \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Monthly Cost \$ \_\_\_\_\_

Monthly Prescription Cost \$ \_\_\_\_\_

Monthly Incontinent Cost \$ \_\_\_\_\_

Monthly Other Cost \$ \_\_\_\_\_

**Total Monthly Cost** \$ \_\_\_\_\_

The facility is paid through \_\_\_\_\_ (month/year).

Name of Well Spouse \_\_\_\_\_

Where Well Spouse Currently Resides \_\_\_\_\_

Health of Well Spouse \_\_\_\_\_

**2. PHYSICIAN**

Full Name of **Husband's** Primary Physician \_\_\_\_\_

Street Address \_\_\_\_\_

City \_\_\_\_\_ County \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Telephone Number: \_\_\_\_\_

Full Name of **Wife's** Primary Physician \_\_\_\_\_

Street Address \_\_\_\_\_

City \_\_\_\_\_ County \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Telephone Number: \_\_\_\_\_

**3. STATE PHARMACEUTICAL PLAN**

Are you currently on PACE or any other state pharmaceutical plan? Yes  No

**C. MONTHLY INCOME**

Do not include interest and dividend income on this form.

	Husband's Monthly Income	Wife's Monthly Income
Social Security Benefits (include \$96.40 Medicare Part B Deduction, if applicable)	\$ _____	\$ _____
Retirement Benefits (Gross)	\$ _____	\$ _____
Retirement Benefits (Gross)	\$ _____	\$ _____
Veterans Disability Income	\$ _____	\$ _____
Annuity Income	\$ _____	\$ _____
Rental Income	\$ _____	\$ _____
Other Income	\$ _____	\$ _____
<b>TOTAL MONTHLY INCOME</b>	\$ _____	\$ _____

If there is a pension, please list the **gross pension amount**, including any monies deducted for federal income taxes, health insurance, or any other reason.

Could this pension amount increase in the future? Yes  No

**D. MONTHLY SHELTER EXPENSES**

*(Please divide annual expenses by 12 and quarterly expenses by 3)*

Rent/Mortgage	\$ _____
Real Estate Taxes	\$ _____
Homeowner's insurance premium	\$ _____
Condominium /Homeowner Assoc. fees	\$ _____
<b>Total Monthly Housing Expenses</b>	\$ _____

**E. ADDITIONAL CARE GIVING SERVICES NEEDED**

I need assistance with the following:

- |                           |                              |                             |
|---------------------------|------------------------------|-----------------------------|
| Assistance with bathing   | Yes <input type="checkbox"/> | No <input type="checkbox"/> |
| Standing and sitting      | Yes <input type="checkbox"/> | No <input type="checkbox"/> |
| Getting in and out of bed | Yes <input type="checkbox"/> | No <input type="checkbox"/> |
| Eating                    | Yes <input type="checkbox"/> | No <input type="checkbox"/> |
| Walking                   | Yes <input type="checkbox"/> | No <input type="checkbox"/> |
| Dressing and undressing   | Yes <input type="checkbox"/> | No <input type="checkbox"/> |
| Taking medication         | Yes <input type="checkbox"/> | No <input type="checkbox"/> |

Who is receiving care: \_\_\_\_\_

Name of Caregiver/Agency providing care: \_\_\_\_\_

How many hours per day / days per week is care received: \_\_\_\_\_

Monthly cost for care (if any) \$ \_\_\_\_\_.

**F. MONTHLY NON-SHELTER LIVING EXPENSES**

Please list any significant monthly non-shelter living expenses not disclosed in E above:

\_\_\_\_\_  
\_\_\_\_\_

**G. GIFTS**

Have you made gifts in excess of \$500 in any one month to an individual or group of individuals, or transfer any funds to an individual or group of individuals, within the past 60 months, or to a trust within the past 60 months or were names removed from any bank, investment or financial accounts held jointly with another individual?      Yes       No

If yes, list below:

Recipient \_\_\_\_\_ Date \_\_\_\_\_ Amount \_\_\_\_\_

Recipient \_\_\_\_\_ Date \_\_\_\_\_ Amount \_\_\_\_\_

Recipient \_\_\_\_\_ Date \_\_\_\_\_ Amount \_\_\_\_\_

Recipient \_\_\_\_\_ Date \_\_\_\_\_ Amount \_\_\_\_\_

Have you ever filed a Federal Gift Tax Return?      Yes       No

If so, for what calendar year(s)? \_\_\_\_\_

**H. LIFE INSURANCE/LONG TERM CARE INSURANCE**

**Name of Insurance Company** \_\_\_\_\_ **Policy #** \_\_\_\_\_  
Street Address \_\_\_\_\_  
City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_  
Type of Policy \_\_\_\_\_ Owner \_\_\_\_\_  
Insured \_\_\_\_\_ Beneficiary \_\_\_\_\_  
Death Benefit: \$ \_\_\_\_\_ Face Value \$ \_\_\_\_\_ Cash Value \$ \_\_\_\_\_

**Name of Insurance Company** \_\_\_\_\_ **Policy #** \_\_\_\_\_  
Street Address \_\_\_\_\_  
City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_  
Type of Policy \_\_\_\_\_ Owner \_\_\_\_\_  
Insured \_\_\_\_\_ Beneficiary \_\_\_\_\_  
Death Benefit: \$ \_\_\_\_\_ Face Value \$ \_\_\_\_\_ Cash Value \$ \_\_\_\_\_

**Name of Insurance Company** \_\_\_\_\_ **Policy #** \_\_\_\_\_  
Street Address \_\_\_\_\_  
City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_  
Type of Policy \_\_\_\_\_ Owner \_\_\_\_\_  
Insured \_\_\_\_\_ Beneficiary \_\_\_\_\_  
Death Benefit: \$ \_\_\_\_\_ Face Value \$ \_\_\_\_\_ Cash Value \$ \_\_\_\_\_

**Name of Insurance Company** \_\_\_\_\_ **Policy #** \_\_\_\_\_  
Street Address \_\_\_\_\_  
City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_  
Type of Policy \_\_\_\_\_ Owner \_\_\_\_\_  
Insured \_\_\_\_\_ Beneficiary \_\_\_\_\_  
Death Benefit: \$ \_\_\_\_\_ Face Value \$ \_\_\_\_\_ Cash Value \$ \_\_\_\_\_

**I. CHILDREN** (if applicable, including adult children)

**I have no Children**

**Name of Child** \_\_\_\_\_

Street Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Phone Number \_\_\_\_\_ E-mail Address \_\_\_\_\_

Date of Birth \_\_\_\_\_

**Name of Child** \_\_\_\_\_

Street Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Phone Number \_\_\_\_\_ E-mail Address \_\_\_\_\_

Date of Birth \_\_\_\_\_

**Name of Child** \_\_\_\_\_

Street Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Phone Number \_\_\_\_\_ E-mail Address \_\_\_\_\_

Date of Birth \_\_\_\_\_

**Name of Child** \_\_\_\_\_

Street Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Phone Number \_\_\_\_\_ E-mail Address \_\_\_\_\_

Date of Birth \_\_\_\_\_

**Name of Child** \_\_\_\_\_

Street Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Phone Number \_\_\_\_\_ E-mail Address \_\_\_\_\_

Date of Birth \_\_\_\_\_

Does the Husband have any children by a previous marriage? Yes  No

Does the Wife have any children by a previous marriage? Yes  No

Are all of your children in good health? Yes  No

Are any of your children blind? Yes  No

Are any of your children disabled? Yes  No

Are any of your children receiving SSI or other form of government entitlement? Yes  No

Do any of your family members have any problems with:

Aids?	Yes <input type="checkbox"/>	No <input type="checkbox"/>
Drug Addiction?	Yes <input type="checkbox"/>	No <input type="checkbox"/>
Alcoholism?	Yes <input type="checkbox"/>	No <input type="checkbox"/>
Spendthrift?	Yes <input type="checkbox"/>	No <input type="checkbox"/>

Do any of your children live with you in your home? Yes  No   
If yes, name of child \_\_\_\_\_

Does a sibling live with you in your home? Yes  No   
If yes, name of sibling \_\_\_\_\_

Is anyone in your immediate or extended family disabled (including any spouses of your children): Yes  No   
If yes, name of disabled family member \_\_\_\_\_

<b>J. <u>YOUR ADVISORS:</u></b>	<b><u>Name</u></b>	<b><u>Telephone No.</u></b>
Accountant	_____	_____
Life Insurance Agent	_____	_____
Investment Advisor	_____	_____
Other Attorney	_____	_____
Other Consultant or Advisor	_____	_____

**K. MISCELLANEOUS**

Do you have an irrevocable burial account? Yes  No

Do you have a Medigap (supplemental health insurance) policy? Yes  No

If yes, please list the name of the provider \_\_\_\_\_  
and monthly premium: \_\_\_\_\_ \$ \_\_\_\_\_

Do you have any other legal issues which we should be aware of: Yes  No

If yes, please explain \_\_\_\_\_  
\_\_\_\_\_

**L.     REFERRAL**

By whom were you referred to this office?

Name \_\_\_\_\_

Company Name: \_\_\_\_\_

Street Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Have you visited our Website?            Yes             No

Do you have any ideas for improving our Website? If so, please discuss.

\_\_\_\_\_  
\_\_\_\_\_

**M.     CERTIFICATION**

The undersigned hereby represents to Gray Elder Law, LLC, and each of its attorneys that the information contained in this intake form is accurate and complete, and that the undersigned understands that the law firm and its individual lawyers will rely on this information. I understand that if the information contained herein is inaccurate or incomplete, the recommendations made by the law firm may not be appropriate.

Signature of Client or Client Representative:

\_\_\_\_\_

**Although reasonable value approximations are acceptable, it is important to be certain of the identity of all assets and how they are owned or titled. This Questionnaire provides for identification of assets as owned solely by wife, solely by husband, or as co-owned (either with a spouse or with another).**

**ASSETS/LIABILITIES**

**Please insert the value of each asset/liability in the appropriate space.**

ASSETS	HUSBAND	WIFE	JOINT	LIABILITIES
Personal Effects/Household Items	\$	\$	\$	\$
Automobile	\$	\$	\$	\$
Checking Account	\$	\$	\$	\$
Savings Account	\$	\$	\$	\$
Money Market Account	\$	\$	\$	\$
Certificates of Deposit	\$	\$	\$	\$
Residence (Assessed Value) Block # _____ Lot # _____ (Obtain from Tax Bill)	\$	\$	\$	\$
Other Real Estate	\$	\$	\$	\$
Additional Automobiles	\$	\$	\$	\$
Mutual Funds	\$	\$	\$	\$
Stocks	\$	\$	\$	\$
Bonds	\$	\$	\$	\$
Annuities	\$	\$	\$	\$
Cash Value - Life Insurance	\$	\$	\$	\$
IRA	\$	\$	\$	\$
Nursing Home Deposit	\$	\$	\$	\$
Other	\$	\$	\$	\$
Other	\$	\$	\$	\$
<b>TOTALS</b>	\$	\$	\$	\$

What did you pay for your current home including any improvements? \$ \_\_\_\_\_

Do you own any real property other than personal residence? \_\_\_\_\_